

JEFFERSON COUNTY INTERGROUP BUSINESS MEETING

June 16, 2025

The meeting was called to order by Chairperson Greg R. @1918

MEMBERS PRESENT:

- 1 . Sean C., IGR 1st Watertown Group, has a vote
- 2 . Steve D., IGR Keep It Green Group, has a vote
- 3 . Tom D., JCI Webservant, has a vote
- 4 . Jeremy G., Archives Chair, has a vote
- 5 . Mike K., JCI Co-Chair, has a vote
- 6 . Greg R., JCI Chairperson, has a vote
- 7 . Tim S., IGR Sat/Sun Discussion, has a vote
- 8 . Leon S., JCI Treasurer, has a vote
- 9 . Gretchen T., District 0700, no vote
- 10 . Patty T., IGR ODAAT, has a vote
- 11 . Peter T., IGR Sandy Creek, has a vote
- 12 . Tiffanie P., Grapevine Chair, has a vote
- 13 . Devon B., Visitor, no vote
- 14 . Ruthie P., Visitor, no vote
- 15 . Todd D., Web Committee, no vote
- 16 . Chad S., has a vote
- 17 . Blake P., Visitor, no vote

12 Voting members

CHAIR MEMBERS ABSENT:

- 1 . Shawna G., Literature Chair
- 2 . Nick B., PI/CPC
- 3 . Sarah B., JCI Secretary
- 4 . Chris N., Corrections Chair (Position open)

NEW BUSINESS: None

SECRETARY REPORT: Sarah B.

Sarah B. sent out the minutes from May 19, 2025 on June 15, 2025 prior to the meeting for review. Motion to pass accepted.

TREASURER REPORT: Leon S.

JEFFERSON COUNTY INTERGROUP 2024 TREASURER REPORT REPORT FOR MAY 2025 PAGE 74

		MAY	YTD
STARTING \$ BALANCE		\$552.52	
inv #	Home Group / City		
128226	CAME TO BELIEVE / BLACK RIVER		\$ -
143722	12 x 12 CLAYTON / CLAYTON		\$ -
157881	EASY DOES IT / CLAYTON		\$ 100.00
173481	AIR / CAPE VINCENT	\$ 40.00	\$ 120.00
724822	LIVING SOBER / DEXTER	\$ 40.00	\$ 140.00
109780	JEFFLEWIS / CARTHAGE		\$ 80.00
614547	A BAY SERENITY / ALEX BAY		\$ 175.00
176439	COFFEE & DONUTS / ALEX BAY	\$ 50.00	\$ 50.00
695981	KEEP IT GREEN / EVANS MILLS		\$ 140.00
110600	FIRST WATERTOWN GRP		\$ 100.00
186185	HELPING HAND / WATERTOWN		\$ 200.00
151197	TUESDAY NIGHT BB / WATERTOWN	\$ 40.00	\$ 200.00
137284	ONE DAY@A TIME / WATERTOWN		\$ 100.00
108882	SATURDAY SUNDAY / WATERTOWN		\$ 120.00
123038	HARRISVILLE GRP		\$ -
108886	LOWVILLE GROUP		\$ -
108884	ADAMS GROUP		\$ -
109533	12 STEP CENTER / WATERTOWN		\$ 120.00
423293	SNAPBACK TO SOBRIETY / SMITHVILLE	\$ 16.00	\$ 91.00
	NEVER BEFORE 10		\$ 118.00
61415	DOWN HOME COUNTRY GRP SANDY CREEK		\$ -
722779	EARLY RISERS		\$ 40.00
	7TH TRADITION INTERGROUP MTG	\$ 26.00	\$ 101.00
	7TH TRADITION - MEMBER		\$ -
	RENT-DISTRICT 0700	\$ 150.00	\$ 480.00
	LITERATURE MONEY FOR ORDERS		\$ -
	LITERATURE SALES FROM STOCK		\$ 106.00
	INSURANCE PAYMENTS FROM GROUPS	\$ 17.50	\$ 17.50
			\$ -
	CNY 2024 CONVENTION		\$ -
TOTAL + \$		\$ 379.50	\$ 2,836.50
BALANCE WITH DEPOSITS		\$932.02	
EXPENSES - \$			2025 BUDGET
3187	VERIZON-PHONE	\$ 95.66	\$ 477.58 \$ 1,150.00
120	RENT	\$ 206.48	\$ 1,032.40 \$ 2,530.00
187	RENTER TRANSACTION FEE	\$ 3.17	\$ 15.85
	OFFICE SUPPLIES/STAMPS/SANITIZERS/COFFEE		\$ 89.90 \$ 75.00
	INSURANCE RIDER - ALL RENEW MARCH ANNUALLY		\$ 229.00
	RENTERS INSURANCE - MARCH ANNUAL RENEWAL		\$ 35.00 \$ 275.00
	GO DADDY (WEBSITE DOMAIN AND HOSTING)		\$ 219.87 \$ 250.00
	LITERATURE ORDERS FOR STOCK		\$ - \$ 150.00
	LITERATURE ORDERS FOR GROUPS	\$ 68.00	\$ 68.00 \$ 150.00
	PRINTING - INK & PAPER (2CS PAPER & 2 TONER)		\$ 45.10 \$ 175.00
	ANCHORS		\$ - \$ 175.00
	DROPOBOX SUBSCRIPTION (RENEWS OCTOBER)		\$ -
	PL/CPC		\$ - \$ 25.00
	CORRECTIONS		\$ - \$ 100.00
	TREATMENT	\$ 60.00	\$ 60.00 \$ 100.00
	MOVED TO SAVINGS - PRUDENT RESERVE		\$ 370.00
	DAY OF SHARING / KEEP IT GREEN	\$ 100.00	\$ 100.00
TOTAL - \$		\$ 433.31	\$ 2,892.70 \$ 4,880.00
ENDING BALANCE		\$498.71	

PRUDENT RESERVE GOAL \$1500			
STARTING BALANCE	\$ 1,500.00	\$ 1,501.31	
DEPOSITS	\$ 0.32		
WITHDRAWALS			
ENDING BALANCE	\$ 1,501.31	\$ 1,501.31	

Notes:
Statement Cycle: 04/22/24 to 05/19/25

CHAIRPERSON REPORT: Greg R.

Chairperson Report- June 2025

It's been a busy but exciting month!

Shortly after our May meeting, a local trusted servant reached out about a potential new space for JCI. The officers and I visited a couple of locations and gathered details on each—size, cost, and overall suitability. I've put together a document outlining what we've found so far. We'll discuss it more during New Business. While no decision will be made tonight, this is something that ultimately needs to be decided collaboratively by both Intergroup and District. Both spaces have been vacant for over a year, but they could be rented out at any time.

At last month's meeting, I said I would prepare a report explaining the differences between Intergroup and District. I met with Gretchen, District 0700's DCM and liaison to Intergroup, and we agreed to create a poster using material from the *General Service Manual* and other conference-approved sources. Our goal is to make this a helpful reference for future trusted servants who may have the same questions we've been hearing for months.

We originally planned to present the poster tonight—but then I got a call from Gretchen informing me that the July Area Assembly (hosted by District 0700) had chosen its topic: how Intergroups and Districts work together to carry the message. Then, Gretchen asked me to sit on the panel at Area Assembly and I begrudgingly agreed. So, we decided to hold off on the full report until our July meeting. This gives us time to incorporate any new insights and finalize the poster. I'll be handing out a smaller draft version tonight for your review.

There's more I could share—calls, questions, suggestions—but I'll save the rest for another time.

Thank you all for your continued commitment and service.

Yours in love and service,
Greg Roslonowski
Chairperson, JCI
(917) 508-9274

CO-CHAIR REPORT: Mike K. No Report.

WEB SERVANT REPORT: Tom D.

June 15, 2025

To: Jefferson County Intergroup Trusted Servants

Re: Web Site Servant Report, June 2025

Fellow Trusted Servants,

No new business for the June 16 Intergroup Business Meeting

Item 1 – Routine site maintenance:

WordPress backups are up-to-date, with redundancy.

WordPress: We're running the most current version (6.8.1).

Plug-ins are up-to date. With the exception of Elementor page builder (free version) currently using Version 3.28.4 . The next version released recently (3.29.2) is a major revision and contains multiple functionalities which are still in beta development phase. Users have been advised that the new version is not yet determined to be stable and are advised to install the upgrade using a clone of the website in a "sandbox" environment to assure compatibility with current plugins, then migrating the clone back into the "live" site. I will monitor third party web developer community to see when the upgrade is "stable".

Failed log-in attempts to our WordPress website. Hacker Bots continue to attempt to access the site but no successful unauthorized logins. Additional security maintained by weekly and as-needed UpDraft backups which allow one-click restore.

The Meeting List for Jefferson County and Environs has been updated as needed by Todd Dalesandro. Additional paper meeting lists have been printed as requested.

Todd D and Tom D continue to meet and work together.

Tom D and Archivist Jeremy Graves continue to collaborate

Webmail email accounts are maintained with additional capacity as needed. Mail sent to reports@aajci.org will auto-forward to the four officers. Please use this address to submit reports
Item 8 – Web-site development: All goals for increased functionality have been met:

1) The events calendar app Sugar Calendar is fully functional and a New Event Request web mail form is functional on the Calendar page.

2) The informational page "Intergroup and GSO" is in the second month of functionality. It contains multiple text unfold sections (aka "readmore sections") describing Intergroup, District 0700 GSO and their relationship to each other as well as the Intergroup Officers and every Intergroup Committee. Trusted servants are identified in the corresponding Intergroup Committee sections and a link to a web mail form to contact the Trusted Servant are active. There are also links to aa.org documents relevant to the function of each committee, as relevant and available (still under development). Trusted servants are again requested to review the graphics and content – I will make all changes which

are requested. I did discover a glitch in the reCaptcha spam filter and have temporarily disabled this pending further investigation.

3) The home page is set up for news, spotlighting important information, etc. (This uses the Wordpress Blogging functionality which will permit content creation by multiple persons. New Content may be added by drafting text for the Website Committee to enter. Additionally volunteer Content Creators can be trained in an easy to do process and granted roles with as-needed access.

3) A document library has been added to the Archives page using Filebird Lite (free version) and Filebird Document Library add-on. (The add-on cost \$39.00 for a lifetime license and was made possible by an anonymous donor). The software makes maintenance and additions to the document library easy and additional users may be added with limited prole permissions to access only those website functions which are needed to upload new documents. Initially the plan is to include Intergroup

Business Meeting Minutes (including past minutes as they are available. I have been consulting with the Archives Committee chair Jeremy G who will have overall management of this. I will continue to provide assistance and as other document types are added (especially historical documents (which will require scanning from paper) we expect that there will be opportunities for additional volunteers to help do this.

GOING FORWARD

Having completed “remodeling” of graphics and user experience details and completing the functionality enhancements I hope to accomplish two overall goals in the reaming eighteen months of my term as Web servant:

- 1) Increase the number of AA members accessing the website for information, and using the Coming Events list and calendar.
- 2) Recruit additional volunteers to help make the homepage a true virtual newspaper for out AA community and support the Archives Committee in creating a digital archive of our past, present, and future.

Yours in service,

Tom Dowling, JCI Web Servant

(in consultation with Todd D and Archivist Jeremy G)

Web site issues may be directed to Tom D at Tomdowling1950@gmail.com or by phone or text message

to 315-816-2870 or to Todd D at timewolf@aol.com or by text at (315) 222-4895

PI/CPC REPORT: Nick. B
Nothing new to report

HELPLINE REPORT: Ana A.

JUNE 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 AM: Susan V 315-261-8665 PM: Joanne N 315-286-7151	2 AM: Laura F 267-467-1924 PM: Dana Y 315-286-2187	3 AM: Tim S. 315-486-6296 PM: Joanne N 315-286-7151	4 AM: Paul B 315-804-3296 PM: Nick B. 623-203-4401	5 AM: Michael K 315-778-8986 PM: Greg R. 917-508-9274	6 AM: Tom R 315-778-0655 PM: Dana Y 315-286-2187	7 AM: Debbie B 315-221-1118 PM: Bruce M 315-489-3824
9 AM: Mary C 315-486-9402 PM: Annette 315-921-0930	9 AM: Laura F 267-467-1924 PM: Ruthie P 680-323-0806	10 AM: Sean C 315-690-2832 PM: Joanne 315-286-7151	11 AM: Catherine B 315-783-4219 PM: Dawn N. 315-396-5355	12 AM: Sandy H 585-410-3118 PM: Catherine B 315-783-4219	13 AM: Sandy H 585-410-3118 PM: Sean C 315-690-2832	14 AM: Christal L 315-816-6152 PM: Jeremy G 315-608-1915
15 AM: Susan V 315-261-8665 PM: Joanne N 315-286-7151	16 AM: Laura F 267-467-1924 PM: Dana Y 315-286-2187	17 AM: Tim S. 315-486-6296 PM: Joanne N 315-286-7151	18 AM: Paul B 315-804-3296 PM: Nick B. 623-203-4401	19 AM: Michael K 315-778-8986 PM: Greg R. 917-508-9274	20 AM: Tom R 315-778-0655 PM: Dana Y 315-286-2187	21 AM: Debbie B 315-221-1118 PM: Bruce M 315-489-3824
22 AM: Mary C 315-486-9402 PM: Annette 315-921-0930	23 AM: Laura F 267-467-1924 PM: Ruthie P 680-323-0806	24 AM: Sean C 315-690-2832 PM: Joanne 315-286-7151	25 AM: Catherine B 315-783-4219 PM: Dawn N. 315-396-5355	26 AM: Sandy H 585-410-3118 PM: Catherine B 315-783-4219	27 AM: Sandy H 585-410-3118 PM: Sean C 315-690-2832	28 AM: Christal L 315-816-6152 PM: Jeremy G 315-608-1915
29 AM: Susan V 315-261-8665 PM: Joanne N 315-286-7151	30 AM: Laura F 267-467-1924 PM: Dana Y 315-286-2187		SWITCHERS*			
Sunday AM: Travis T 315-498-5311 PM: James V 603-903-9555	Monday AM: Jane E 315-804-1350 PM: Dana Y 315-286-2187	Tuesday Charlie B 315-783-3297	Wednesday AM: Jane E 315-804-1350 PM: Dana Y 315-286-2187	Thursday AM: Betty R 610-463-6798 PM: Tom R	Friday AM: Victoria D 680-223-0020 PM: Jenny P 315-804-4064	Saturday AM: Jane E 315-804-1350 PM: Shawna 315-664-9435

TREATMENT REPORT: Debbie B.

Hello,

The treatment committee has been working on a few things in the last few weeks. We will be meeting with the area treatment chair next month during the July assembly in Watertown. We are looking into more information on the Bridging the Gap program and would like to implement it in this area more if possible. Specifically geared at the Thrive farm, as they have residents who are there long term.

Pete went out to the Fort Drum meeting and met with the contacts in the building where they hold the Tues/Thurs 11:45 am meeting. He is working with the team out at Drum and will be opening that meeting once a week until further notice. He is looking for some support, if you need more information, please reach out to him!

We are currently looking for more volunteers to bring a meeting out to the Thrive farm. If anyone is interested in that commitment, please pass along my contact information.

Yours in Service,
Deb Beauregard

CORRECTIONS REPORT: Chris N., No report.

GRAPEVINE REPORT: Tiffanie P.

Carry the Message

<https://www.aagrapevine.org/carry-the-message>



Grapevine for IOS



Grapevine for Android

LITERATURE REPORT: Shawna G. No report

ARCHIVES REPORT: Jeremy G.

**ARCHIVES DIVISION
COMMITTEE REPORT:**

- Archives Committee meet on several occasions, generally while hurtling through the atmosphere in the JCI Mobile Archives Collector (Tim's Subaru) discussions included: Committee Recruitment, various methods of sonic transfer, Traveling Archives Event Display ideas and Tim's driving. KeeepComingBackTim!!!
- Archives Division-Transcription Unit successfully completed it first Analog to Digital Conversion. Thank you to all our hard working Audio Engineers. Great Job Team!! And special thanks to Lee S. for putting his trust in us.
- 2 Oral Interviews and 4 Speaker Engagements on the WorkBench. Recordings continue at Committee discretion..Stay Tuned.
- Archives Committee Purchasing Department continues to accrue new equipment and supplies. Receipts are pending.
- Archives Committee plans a joint exercise with web services committee Tuesday June 17th 2025.
- Over and Out- Graves.

DISTRICT 0700 LIASON REPORT: Gretchen T.

6/16/25 District 0700 Liaison Report:

For the sake of time: District is very excited about the ideas being brought forth on a new office space with more accessibility and parking.

We are still working on gathering volunteers for July's Area Assembly, on July 13th from 1-5pm at First Pres. Help is mainly needed with set up which begins at noon, tearing down and kitchen hands. I have fliers with me if anyone would like to take some.

Yours In Service,
Gretchen Thomas
District 0700 DCM

AD HOC COMMITTEE REPORT: Dawn N.

Returned to discuss the handbook, Part II: The revised handbook was presented for vote. Motion passed unanimously.

OLD BUSINESS: Events Committee Budget request:

A motion was passed to allocate \$107.75 to the Events Committee for reserving Cedar Point Park Pavilion for upcoming Unity Picnic. The event date is to be determined.

NEW BUSINESS:

- Corrections Chair Position:

The position is open and will be brought back to homegroups for nominations and discussion.

- Fort Drum Meeting Assistance Needed:

The Tuesday and Thursday AA meetings at Fort Drum (11:45AM-12:45PM) need volunteers with military ID to assist. The current facilitator is unable to attend consistently.

Announcements:

- June 14th, Keep It Green Group is hosting the Delegate Report @1000, St. Mary's in Evans Mills.
- Mullin Street has begun cleaning out the church courtyard and is asking home groups what their vision for the courtyard looks like.
- New Office Discussion:

General discussion took place, though no action was formally recorded.

Meeting closed @2027 with the Responsibility Pledge

**Next Meeting Monday, July 20, 2025 @1900 hours
123 Franklin Street**

Yours In Service,

Sarah Browder
JCI Secretary