

## **JEFFERSON COUNTY INTERGROUP BUSINESS MEETING**

**April 21, 2025**

The meeting was called to order by Chairperson Greg R. @1900

### **MEMBERS PRESENT:**

1. Donald E., IGR, ODAAT, Has a vote
2. Greg R., JCI Chair, Saturday/Sunday Discussion, Has a Vote
3. Lee S., JCI Treasurer, Alcoholics in Recovery, Has a vote
4. Travis T., Visitor, ODAAT, No vote
5. Nick B., PI/CPC Chair, We Ain't No Saints, Has a Vote
6. Ana A., Helpline Chair, 12-Step Center Group, Has a vote
7. Dawn N., Ad-Hoc Committee, Tue Night BB Meeting, No Vote
8. Gretchen T., District 0700, Alcoholics In Recovery, No vote
9. Todd D., Web Committee, ODAAT, No vote
10. Tom D., Webservant Chair, Snap Back to Sobriety, Has a vote
11. Dan M., IGR, Helping Hands Group, Has a vote
12. Dana Y., IGR, Jeff/Lewis Group, Has a vote
13. Steve D., IGR., Keep It Green, Has a vote
14. Pete T., IGR, Sandy Creek, Has a vote
15. Sarah B., JCI Secretary, Saturday/Sunday Discussion, Has a vote
16. Tim S., IGR, Saturday/Sunday Discussion, Has a vote
17. Tiffanie P., Grapevine chair, Keep it Green, Has a vote

13 Voting members

### **CHAIR MEMBERS ABSENT:**

1. Shawna G., Literature Chair
2. Chris N., Corrections Chair
3. Debbie B., Treatment Chair
4. Mike K., JCI Co-Chair

**NEW BUSINESS:** None

**SECRETARY REPORT:** Sarah B.

Sarah B. sent out the minutes from March 17, 2025 on April 21, 2025 prior to the meeting for review. Motion to pass accepted.

TREASURER REPORT: Leon S.

JEFFERSON COUNTY INTERGROUP 2024 TREASURER REPORT  
REPORT FOR MARCH 2025  
PANEL 74

		MARCH	YTD
STARTING \$ BALANCE		\$453.10	
FWY #	Home Group / City		
128336	CAME TO BELIEVE / BLACK RIVER	\$ -	-
143722	12 x 12 CLAYTON / CLAYTON	\$ -	-
157981	EASY DOES IT / CLAYTON	\$ 100.00	\$ 100.00
173481	AIR / CAPE VINCENT	\$ 40.00	\$ 80.00
734602	LIVING SOBER / DEXTER	\$ 50.00	\$ 100.00
159766	JEFF LEWIS / CARTHAGE	\$ -	-
614547	A BAY SERENITY / ALEX BAY	\$ -	\$ 125.00
176439	COFFEE & DONUTS / ALEX BAY	\$ -	-
695981	KEEP IT GREEN / EVANS MILLS	\$ -	\$ 140.00
110405	FIRST WATERTOWN GRP	\$ -	-
156185	HELPING HAND / WATERTOWN	\$ 50.00	\$ 200.00
151197	TUESDAY NIGHT BB / WATERTOWN	\$ 40.00	\$ 120.00
137284	ONE DAY@A TIME / WATERTOWN	\$ -	-
109952	SATURDAY SUNDAY / WATERTOWN	\$ 60.00	\$ 120.00
123039	HARRISVILLE GRP	\$ -	-
109995	LOWVILLE GROUP	\$ -	-
109954	ADAMS GROUP	\$ -	-
109553	12 STEP CENTER / WATERTOWN	\$ -	\$ 120.00
473293	SNAPBACK TO SOBRIETY / SMITHVILLE	\$ 10.00	\$ 85.00
	NEVER BEFORE 10	\$ -	\$ 118.00
61415	DOWN HOME COUNTRY GRP SANDY CREEK	\$ -	-
722779	EARLY RISERS	\$ 40.00	\$ 40.00
	7TH TRADITION INTERGROUP MTG	\$ 20.00	\$ 85.00
	7TH TRADITION - MEMBER	\$ -	-
	RENT-DISTRICT 0700	\$ 300.00	\$ 300.00
	LITERATURE MONEY FOR ORDERS	\$ -	-
	LITERAURE SALES FROM STOCK	\$ 70.00	\$ 108.00
	INSURANCE PAYMENTS FROM GROUPS	\$ -	-
		\$ -	-
	CNY 2024 CONVENTION	\$ -	-
TOTAL + \$		\$ 780.00	\$ 1,779.00
BALANCE WITH DEPOSITS		\$1,238.10	
EXPENSES - \$			2025 BUDGET
31ST	VERIZONPHONE	\$ 95.48	\$ 286.44 \$ 1,150.00
1ST	RENT	\$ 206.48	\$ 619.44 \$ 2,530.00
1ST	RENTER TRANSACTION FEE	\$ 3.17	\$ 9.51
	OFFICE SUPPLIES/STAMPS/SANITIZERS/COFFEE	\$ 39.90	\$ 39.90 \$ 75.00
	INSURANCE RIDER - ALL RENEW MARCH ANNUALLY	\$ -	-
	RENTERS INSURANCE - MARCH ANNUAL RENEWAL	\$ -	\$ 275.00
	GO DADDY (WEBSITE DOMAIN AND HOSTING)	\$ -	\$ 250.00
	LITERAURE ORDERS FOR STOCK	\$ -	\$ 150.00
	LITERATURE ORDERS FOR GROUPS	\$ -	-
	PRINTING - INK & PAPER (2CS PAPER & 2 TONER)	\$ 22.55	\$ 45.10 \$ 150.00
	ARCHIVES	\$ -	\$ 175.00
	DROPOBOX SUBSCRIPTION (RENEWIS OCTOBER)	\$ -	-
	PL/CPC	\$ -	\$ 25.00
	CORRECTIONS	\$ -	\$ 100.00
	TREATMENT	\$ -	\$ 100.00
	MOVED TO SAVINGS - PRUDENT RESERVE	\$ -	\$ 370.00
		\$ -	-
TOTAL - \$ TOTAL EXPENSES		\$ 367.58	\$ 1,970.39 \$ 4,960.00
ENDING BALANCE		\$965.52	

PRUDENT RESERVE GOAL \$1500		
STARTING BALANCE	\$ 1,500.99	\$ 1,500.99
DEPOSITS		
WITHDRAWALS		
ENDING BALANCE	\$ 1,500.99	\$ 1,500.99

Notes: Insurance Paid March 20, 2025 (\$264.00)

Statement Cycle: 02/16/24 to 03/17/25

## **CHAIRPERSON REPORT: Greg R.**

### **Chairperson Report- April 2025**

Over the past few weeks, I have consulted with several committee chairs to assist with various tasks. As always, I would like to remind everyone that if you have any questions or require support, please feel free to reach out to me at any time.

Additionally, I maintained communication with Tommy G. from Lowville regarding updates to meeting times and locations. During this process, we identified and corrected an address error that had been in place for over five years.

Thank you for your continued dedication.

Yours in love and service,  
Greg Roslonowski  
Chairperson, JCI  
(917) 508-9274

## **CO-CHAIR REPORT: Mike K. No Report.**

## **WEB SERVANT REPORT: Tom D.**

April 21, 2025

To: Jefferson County Intergroup Trusted Servants

Re: Web Site Servant Report, April 2025

Fellow Trusted Servants,

**Item 1** – Routine site maintenance:

WordPress backups are up-to-date, with multiple redundancy (Dropbox and Web Servants personal PC).

All WordPress - we're running the most current version (6.8).

Plug-ins are up-to date (with the exception of Elementor free version which will be updated following a backup later this week in case changes are incompatible with other plugins.)

New plugins added: **Sugar Calendar** (free) an calendar and event app.

**Inactive Logout** (free) security app which logs users out if inactive for a set time.

**Members** (free) a role management and members app which provide the means

to grant access to the web site front end for specified purposes (ex: Blog contributor, editor, etc)

**Failed log-in attempts** to our WordPress website. Hacker Bots continue to attempt to access the site but no successful unauthorized logins. Additional security maintained by weekly and as-needed backups which allow one-click restore.

The **Meeting List** for Jefferson County and Environs has been updated as needed by Todd

Dalesandro. Additional paper meeting lists have been printed as requested.

Todd D and Tom D continue to meet and work together.

Tom Dowling and Archivist Jeremy Graves collaborate frequently

**Item 7** – Webmail email accounts are maintained with additional capacity as needed.

**Item 8** – Initial web-site development has been completed with all pages currently re-formatted to new

graphical standard using consistent fonts, and colors and which includes a uniform header, footer and sidebar

**Item 9** – New functionality includes revised Archives audio project page and an events calendar (more below). The "Mockup page has been deleted.

**Item 10** – Website functionality and content development will be ongoing. Please refer to March report which attachment: "Website Purposes and Content/Functionality vision statement" which is attached also to this report (below)

**Item 11.** – Content needs input from all trusted servants:

Newcomers Welcome Page The website is a virtual "hand of AA" which will be there when anyone reaches out for help. To that end the FAQ page has been updated with links to AA.org and a welcoming message (draft- may be revised/replaced per feedback).

Upcoming Events Page and home page sidebar created with plugin "Sugar Calendar" (free version). This will be updated as groups (and Intergroup and GSO) request with celebrations, speaker meetings (If speaker is identified), picnics and other events excluding meetings already listed in the meeting lists. Eventually this will accommodate user submissions but for now groups will be asked to complete "Event Listing Form" online (preferred) or communicate with Tom D or Todd D directly. I may also try out a different event plugin to determine which is most useful.

About Intergroup page. **Content describing the purpose and activity of each committee needs to be created.** This

should be non-technical and use plain language and should include information

which is inviting to readers to volunteer to help out. (The technical language of the Intergroup Handbook is not as plain and inviting here, but might be paraphrased. **I ask that each trusted servant let me know if A)**

**They want to write this up on their own B) Write a draft for me to edit and "ghost write" or C) leave it to me to write.** I would prefer option A or B.

**Item 12** – Archivist and I have been talking about creating a password protected section of pages as a repository for Intergroup (and GSO perhaps) reports minutes and other documents. This is not technically difficult and would be easily accessible for future reference. The preferred format for documents is PDF (word processors can save in PDF format) and the filename should follow a standardized format (example *Website report april 2024.pdf*). Following each meeting the Secretary (or a volunteer assistant) will need to upload the documents to the website using a simple interface especially for this purpose. Archivist will then save to the archive page.

Yours in service,

*Tom Dowling, JCI Web Servant*

Web site issues may be directed to Tom D at [Tomdowling1950@gmail.com](mailto:Tomdowling1950@gmail.com) or by phone or text message to 315-816-2870 or to Todd D at [timewolf@aol.com](mailto:timewolf@aol.com) or by text at (315) 222-4895

**Website Purposes and Content/Functionality Vision Statement**

1) 2) 3) The AAJCI website has two goals:

a. It is the digital "hand of AA" when anyone reaches out for help. It should be welcoming and useful to people who are in distress and are seeking help and to their friends and families.

b. It provides a way for AA servants to inform AA members about local events and activities, especially committee activities, and to communicate to the local AA members the larger activities of AA as a whole.

Website design, especially content location on specific pages and the navigation system needs to reflect a balance of the two goals.

Functionality should encourage local AA members to use the website.

a. Help them communicate with trusted servants/committees.

b. Encourage user input through a self-service Upcoming Activities posting system.

- c. Maintain easily updated channels for trusted servants to post periodic updates of the activities in the Intergroup Committee and the General Service Organization. Use of native Wordpress blogging capabilities is well designed for this.
- d. March 17, 2025, Tom Dowling Webservant. (This is a document subject to frequent revisions).

**PI/CPC REPORT:** Nick. B  
Nothing new to report

**HELPLINE REPORT:** Ana A.

APRIL 2025						
mhnSunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 AM: Sean C 315-690-2832 PM: Joanne 315-286-7151	2 AM: Catherine B 315-783-4219 PM: Dawn N. 315-396-5355	3 AM: Sandy H 565-410-3118 PM: Catherine B 315-783-4219	4 AM: Sandy H 565-410-3118 PM: Sean C 315-690-2832	5 AM: Christal L 315-816-6152 PM: Jeremy G 315-608-191
6 AM: Susan V 315-261-8665 PM: Joanne N 315-286-7151	7 AM: Laura F 267-467-1924 PM: Dana Y 315-286-218	8 AM: Tim S. 315-486-6296 PM: Joanne N 315-286-7151	9 AM: Paul B 315-804-3296 PM: Nick B. 623-203-4401	10 AM: Michael K 315-778-8986 PM: Greg R. 917-508-9274	11 AM: Tom R 315-778-0655 PM: Dana Y 315-286-2187	12 AM: Debbie B 315-221-1118 PM: Bruce M 315-489-3824
13 AM: Mary C 315-496-9402 PM: Kerri G 315-778-1144	14 AM: Laura F 267-467-1924 PM: Mike K 914-329-009	15 AM: Sean C 315-690-2832 PM: Joanne 315-286-7151	16 AM: Catherine B 315-783-4219 PM: Dawn N. 315-396-5355	17 AM: Sandy H 565-410-3118 PM: Catherine B 315-783-4219	18 AM: Sandy H 565-410-3118 PM: Sean C 315-690-2832	19 AM: Christal L 315-816-6152 PM: Jeremy G 315-608-1915
20 AM: Susan V 315-261-8665 PM: Joanne N 315-286-7151	21 AM: Laura F 267-467-1924 PM: Dana Y 315-286-2187	22 AM: Tim S. 315-486-6296 PM: Joanne N 315-286-7151	23 AM: Paul B 315-804-3296 PM: Nick B. 623-203-4401	24 AM: Michael K 315-778-8986 PM: Greg R. 917-508-9274	25 AM: Tom R 315-778-0655 PM: Dana Y 315-286-2187	26 AM: Christal L 315-816-6152 PM: Jeremy G 315-608-1915
27 AM: Mary C 315-496-9402 PM: Kerri G 315-778-1144	28 AM: Laura F 267-467-1924 PM: Mike K 914-329-009	29 AM: Sean C 315-690-2832 PM: Joanne 315-286-7151	30 AM: Catherine B 315-783-4219 PM: Dawn N. 315-396-5355			
			SWITCHERS*			
Sunday AM: Travis T 315-498-5311 PM: James V 603-903-9555	Monday AM: Jane E 315-804-1350 PM: Dana Y 315-286-2187	Tuesday Charlie B 315-783-3297	Wednesday AM: Jane E 315-804-1350 PM: Dana Y 315-286-2187	Thursday AM: Betty R 610-483-8798 PM: Tom B 315-778-0655	Friday AM: Greg R. 917-508-9274 PM: Joanne 315-804-4064	Saturday AM: Jane E 315-804-1350 PM: Shawna 315-664-9435
<b>Helpline Chairperson: Anna A (315) 767-9626 <a href="mailto:loeraannalo@gmail.com">loeraannalo@gmail.com</a></b> <b>*If for any reason there is an issue with switching the line, please call the volunteer to whom the phone is currently switched, and let them know.</b> <b>-It is the volunteer's responsibility to try to find a replacement if the commitment cannot be filled. Also inform the switcher so the phones can be forwarded accordingly.</b> <b>-Please remember to check <a href="http://aaicl.org/meetings/">http://aaicl.org/meetings/</a> for the most current meeting info.</b> <b>*Our primary purpose is to stay sober and to help other alcoholics achieve sobriety."-AA Preamble</b>						

**TREATMENT REPORT:** Debbie B.

Good afternoon,

Here is the report for this month. I will most likely not be at the meeting tonight. The treatment committee had its second meeting today! Ben has been reaching out to the Lewis County Hospital, and he is working to establish a contact there. Lee and I have been attempting to set up a meeting at the Thrive farm to see how we can possibly facilitate the Bridging the Gap program in the future. I am heading out to the farm on Wednesday for the meeting and will touch base with them then.

As a reminder, always looking for volunteers for the farm meeting!

Please reach out if you have any questions or concerns.

Yours in Service,  
Deb Beauregard

**CORRECTIONS REPORT:** Chris N., No report.

**GRAPEVINE REPORT:** Tiffanie P.

Discussed a new email address for Grapevine Stories to be sent. The deadline for all January 2026 stories is June 15, 2025.

Carry the Message

<https://www.aagrapevine.org/carry-the-message>



Grapevine for IOS



Grapevine for Android

**LITERATURE REPORT:** Shawna G. No report

**ARCHIVES REPORT:** Jeremy G.

Greetings from Archives Division:

- Chel D. and Sandra H . Archival Interviews conducted and posted to Dropbox awaiting Web Service.
- James V. Speaker Tape will be posted to Dropbox before end of business Tuesday. Thanks again to all the participants.
- Archives Committee convened at various different Hole in the Wall, Diners and Drive-ins throughout the Tri-County area. Discussions included every from but not limited to: transference of sonic energy from one medium to another and how to go about organizing the mystery that lies within. (the blue box at 123 Franklin.) Heartburn was the only consistent result of these sessions. We will continue to ask for guidance when consulting the menu.
- Archives Division's media department will be making a large device purchase on Wednesday afternoon April 23rd. Travel to Redwood New York will be required. This acquisition will greatly expand our digital capabilities and overall footprint. The division has also acquired a new file storage tower system for overall organizational integrity. Thank you for your patience during our expansion.
- Archives Committee and Web Services Committee continue to run joint exercises on a regular rotation. Thanks again to Major Tom and his Team.
- Archival oral interview invitations will continue to be issued at committee discretion. Look out. You might be next.
- Thanks to everyone for their hard work and helping me stay sober. See you next month.
- Trusted Servant...Graves.

## **DISTRICT 0700 LIASON REPORT:** Gretchen T.

### **District 0700 Liaison Report:**

We've been continuing our planning for July's Area Assembly. (Being held: July 13th from 1-5pm at First Pres.) HUGE thanks to Tiffanie P. for agreeing to assist our Alternate Delegate! She will certainly be in good hands. Please be on the lookout for fliers and a volunteer sign up sheet, which should hopefully be out after May's District meeting. If you have any fans you're willing to let us borrow for the day, we'd gladly accept those too. Also, if anyone is interested in hearing about a Tradition: each month, at District, we have a report given on one. It's a great opportunity to grow in service knowledge. Tradition 4's report brought up some fantastic discussion on how "every group has the right to be wrong" and what a key part this particular tradition plays in offering guidance for humility in service work.

As stated last month, Area Assembly is focused on Conference Agenda Items, and plenty has been brought to the floor for our Delegate to take with her to NYC. As we approach the General Service Conference, held from April 27th-May 3rd, 2025, let's send plenty of luck to Cindy D. The next Area meet up is a Delegate's Day Of Sharing on Saturday May 17th from 10am-4pm (175 Allen's Creek Rd. Rochester, NY 14618). It will not be a typical Area Assembly, but rather four discussion panels, lunch, and a chance to hear our Delegate's report of the General Service Conference. All are welcome. I'll be sending the flyers to Tom D. to hopefully have this information out to our District.

Yours In Service,  
Gretchen Thomas  
District 0700 DCM

**AD HOC COMMITTEE REPORT:** Dawn N.  
Returned to discuss the handbook (See New Business)

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Ad-Hoc Committee member Dawn N. suggested we take the next month to go over first half of the handbook; next month, the second half will go out.
- There is now a digital copy of the handbook available! Send any feedback to Dawn before the next meeting.
- If your homegroup is interested in a day of sharing, please let us know so we can get an ad-hoc committee together with you
- Should we have an event committee?

**Announcements:**

- The monthly women's meeting will meet on the 4<sup>th</sup> Sunday of the month in April on 4/27 from 1400-1600.
- Park Meeting starts 5/4
- Jeff W. will be speaking at ODAAT on 4/24

Motion to close made @2000

**Next Meeting Monday, June 16, 2025 @1900 hours  
123 Franklin Street**

Yours In Service,

Sarah Browder  
JCI Secretary